



Dear Student,

*Welcome to the University of Pavia!
We are glad you have chosen to study
with us and we hope this handbook will
help you learn more about life at our
campus.*

*Please read it carefully before you ar-
rive and keep it ready at hand for future
reference during your stay.*

*Our aim is to provide you with practical
information about life as a new interna-
tional/exchange student and as a new
member of Pavia's academic commu-
nity.*

*Please note this booklet is for infor-
mation purposes only. We make ev-
ery effort to ensure that it is accurate
at press time. However, the university
shall not be responsible for any errors
or omissions.*

How to reach Pavia and move around the city

Pavia is located 30 km south of Milan, to which is connected by trains every 20 minutes. The University has two main campuses: Humanities and Social sciences in the city center, the scientific campus in the western part of Pavia, near the main hospital.

BY PLANE

Students can fly to one of Milan's three airports: Linate (50 km from Pavia), Malpensa (90 km from Pavia), or Orio al Serio (70 km from Pavia).

LINATE AIRPORT (LIN)

Regular bus services connect Linate to downtown Milan (Line 73 - 1,50 €) and to Milan central railway station (5 €). From Milan central railway station it is possible to take a train to Pavia (4 €). A bus service connects directly Linate to Pavia (15 €) five times a day.

Learn more:

www.trenitalia.com/en.html

www.autoservizibotti.com/i-nostri-servizi

MALPENSA AIRPORT (MXP)

Several buses connect this airport to Milan Central railway station (around 10 €). From Milan Central railway station it is possible to take a train to Pavia (4 €). Another option is to take the Malpensa express train directly from the airport to Milan Bovisa railway station (14 €) and then take a train to Pavia (4 €).

Learn more:

www.malpensaexpress.it/en

ORIO AL SERIO AIRPORT (BGY)

Several buses connect this airport to Milan central railway station (around 5 €). From Milan Central railway station it is then possible to take a train to Pavia (4 €).

BY TRAIN

Most European cities are connected to Milan's central railway station by direct trains. From Milan railway station to Pavia there are regional trains (4 €) and intercity trains (9 €). Other Milan railway stations, such as Milan Rogoredo, Milan Bovisa, Milan Porta Garibaldi are connected to Pavia through regional trains, as well.

BY BUS

Many European cities are connected to Milan Famagosta by bus. From Milan Famagosta you can then take an Autoguidovie bus to Pavia every 30 minutes. From Pavia Bus station in viale Trieste it is possible to take a bus connecting Pavia to almost any part of Italy.

Learn more: www.flixbus.it

URBAN BUS

Pavia local bus company is called Autoguidovie. You can buy tickets on board, at news stand or directly on the app "Autoguidovie". The app is free and available in several languages. On the app you can plan your journey and check the bus schedule for each bus stop. UNIPV and Autoguidovie offer all students a bus pass for the whole academic year at roughly 15 €.

Learn more: pavia.autoguidovie.it/it/uni-pass

CAR AND BIKE SHARING

Users can borrow one of the 6 environmental-friendly cars to move freely in the city centre (even in the restricted areas), park for free all over the city and also use the bus lanes.

Learn more: www.e-vai.com

"Pavia in Bici" is the bike sharing service provided by the City of Pavia. It is possible to borrow a bike in one of the different bike parks at a price of €20 per year.

Learn more: www.comune.pv.it/site/home/articolo12361.html



Visa and Permit of Stay

BEFORE ARRIVAL

EU citizens do not need a VISA to enter Italy.

NON-EU citizens residing abroad need to do a pre-enrolment via Italian Consulate and start the visa procedures; official admission at the University of Pavia will be possible only after the pre-enrolment.

Get in contact with the Italian authority in your country.

Learn more about VISA application: vistoperitalia.esteri.it/home/en

and about pre enrollment procedure: www.studiare-in-italia.it/studentistranieri/#

If you want to enrol in a degree program at the University of Pavia and you have obtained your diploma outside of Italy, you should provide a declaration of its value (Dichiarazione di Valore in Loco), issued by the Italian authorities (usually Italian Embassy or Consulate) in the country where the qualification was awarded. Please note that the mentioned document should state that the student has completed at least 12 years of pre-university education.

ONCE IN PAVIA

Non-EU citizens: request your Permit of Stay within eight days from your arrival in Italy by filling in the KIT for the permit of stay at the International Students Help Desk located at the Police Station.

Contacts:

Police Station - Questura di Pavia
Via Rismondo 68
Office Hours:
Tuesdays 9:00 - 12:00
Thursdays 10:00 - 12:00

Make sure you hand in the following documents:

- Photocopy of all the pages of your passport (including blank pages);
- Photocopy of an insurance policy (public or private);
- Proof of enrolment at the University of Pavia - this document must be requested and issued by the students administrative office;
- Proof of accomodation: photocopy of your house lease or, if guest in one of the colleges, a letter signed by the rector or the bursar of the college;
- Proof of economic support: photocopy of scholarship or bank account details or front and back of your credit card;
- A 16 € revenue stamp ("marca da bollo").

After the KIT has been filled in, you should take it to the post office in order to send it to the immigration authorities. Postal and shipping fees will cost about 140 €. You will receive a text with your appointment at the immigration office at the Questura of Pavia in order to take your fingerprints. When going to the appointment, do not forget to bring 4 passport photos and your passport.

The status of your permit of stay can

always be checked on the website of Portale Immigrazione (use the username and password that can be found on post office receipt).

Please check:

www.portaleimmigrazione.it/ELI2ImmigrazioneWEB/Pagine/StartPage.aspx

Remember to carry with you a photocopy of your postal receipt of your permit of stay application - this receipt has the value of a permit of stay until the document is ready.

Contacts:

Post Office
Piazza della Posta, 1 - 27100 Pavia

The TAX CODE

The Tax Code (Codice Fiscale) is a personal document used for the identification of citizens in their relations with the public institutions. The code lists 16 alphanumeric digits (representing name, surname, gender, date and place of birth). It is also essential to open a bank account, to sign a rental agreement, to buy an Italian SIM card. In order to get a fiscal code, applicants need to go to the local office of the Agenzia delle Entrate (Tax Office), with Passport and a photocopy of the pages with the personal information and study visa. The office will give you a form which has to be filled and handed back to them.

Contacts:

Agenzia delle Entrate
Corso Mazzini, 18
+39 0382 375711 - www.agenziaentrate.it
Mon to Fri 8:30 - 12:30
Tue and Thu 14:00 - 16:00



Health care & Safety

International students at the University of Pavia are strongly recommended to get a health insurance covering the length of their studies.

Moreover, in order to apply to a permit to stay, students coming from non-EU countries must have a Health Insurance for the entire duration of their stay in Italy.

WHAT ARE THE OPTIONS?

1. Use your European Health Card (option only for students from EU countries, Iceland, Liechtenstein, Norway and Switzerland), which gives access to immediate necessary care under the same conditions as nationals of that country.

Learn more: ec.europa.eu/social/main.jsp?catId=559#navItem-1

2. Register with the Italian NHS, get a "Tessera Sanitaria" and rely on Public Healthcare as if you were an Italian. It costs around 150€ and it will be valid from January to December of the same year. Italian public health care will give you access to a general practitioner and reduced prices for medicine and/or treatments.

Learn more at the ATS offices in Pavia and on: www.ats-pavia.it/sito.nsf/News.xsp/Assistenza-sanitaria-agli-stranieri-

3. Purchase private health insurance for students or extend your family insurance plan to cover you while abroad. Please note that private insurances mainly cover only expenses for Emergency Room at the

hospital: make sure to check all the contract conditions if you choose this option.

Contacts:

ATS Pavia
Viale Indipendenza 3
Mon to Fri 8:30 - 12:00

GETTING EMERGENCY ASSISTANCE & SERVICES

If you find yourself in any kind of medical emergency call 118 (toll free).

You can also go to the emergency room directly. It is open 24/7. Take with you your personal documents and proof of your health insurance (i.e. European Health Card or proof of payment if you applied for a private insurance).

Contacts:

Emergency Room Pavia - Pronto Soccorso
Str. Privata Campeggi, 27100 Pavia PV

SAFETY

Pavia provides a safe environment to its population but in case you feel unsafe for any reason here some useful numbers, just dial:

112: Single emergency number for all EU member states, a reply service in a number of languages is provided for calls to this number.

113: National number for all kinds of emergencies: to report theft, robbery or assault, or accidents and health emergencies. Available 24/7.

115: Fire Service in the event of fire, smoke or gas leaks.



Housing & Bank account

HALLS OF RESIDENCES

Pavia has 20 halls of residence that approximately host 2.000 students. The residences range from the two oldest historical institutions, Borromeo and Ghislieri founded at the end of the 16th century, to the more recent ones managed by EDiSU (Ente per il Diritto allo Studio Universitario).

Residence life is not only accommodation and study but also an opportunity to acquire a sense of belonging to a community, where academic achievements, traditional events, parties and sporting rivalries play a key role.

Pavia boasts 4 traditional, merit-based halls of residence.

Almo Collegio Borromeo
www.collegioborromeo.it
 Collegio Ghislieri
www.ghislieri.it
 Collegio Nuovo (female)
colnuovo.unipv.it
 Collegio Santa Caterina (female)
santacaterina.unipv.it
 Collegio Fratelli Cairoli (male)
www.collegiocairoli.it

These Halls offer internal university courses where research is particularly valued. Degree seeker students can apply for a room in the above Halls according to the call for application available on each website.

EDiSU manages 11 residences and 1.500 seats. Degree seeker students can find the complete list of residences and the application form at www.edisu.pv.it
 The cost of a room in a hall of residence for a degree seeker student can range from 190 € to 360 € per month.

Contacts:
 EDiSU Pavia
 Via Calatafimi 11
 Mon - Fri 9:30 - 12:00 / 14:00 - 15:00
www.edisu.pv.it

Additionally there are also private residences degree seekers students can apply for:

Cà della Paglia (apartments)
www.cadellapaglia.it
 Green Campus (apartments)
www.greencampuspavia.it/
 Campus Residence "Campus 4" (mixed)
www.campuspavia.it
 Collegio Don Bosco (mixed)
www.salesianipavia.it
 Collegio Maria Ausiliatrice (female)
www.collegiofemminile.pavia.it
 Collegio Universitario "Senatore" Figlie della Carità Canossiane (female)
www.canossianepv.it/collegio/html/home.html
 Collegio Maria Ausiliatrice (female)
www.mariaausiliatrice.pv.it/index760.php
 Pensionato Universitario femminile "Domus Pacis" (female)
www.sanlanfranco.it/

range from 200 until 350 euro per month.

TEMPORARY SOLUTIONS

Hotel Moderno
 Viale Vittorio Emanuele 41
www.hotelmoderno.it
info@hotelmoderno.it
 Hotel Rosengarten
 Via Lombroso 23
www.rosengarten.pv.it
info@rosengarten.pv.it
 Hotel Excelsior Pavia
 Piazza Stazione 25
www.hotelexcelsiorpavia.com
info@hotelexcelsiorpavia.com

BANK ACCOUNT

Many banks have special student account offers with very low service fees.

To open a bank account, you will need:

- Passport or valid ID
- Tax Code (Codice fiscale)
- Italian mobile phone number
- Receipt of permit of stay (non-EU only)

Before being able to make any transaction, it is necessary to make an initial deposit on your bank account. The procedures to open the bank account and transfer the funds will take up to 15 days. So make sure you have enough money on arrival. Banca Popolare di Sondrio is the treasury management bank of the University which offers the possibility to open a bank account at special conditions.

Contacts:
 Banca Popolare di Sondrio
 Piazzale Ponte Coperto Ticino 11
 Mon to Fri 8:20 - 13:20 / 14:50 - 15:50

Erasmus and International Students can find accommodation through the association "Centro Assistenza Studenti". On the website www.centroassistenzastudenti.it students can find some useful information on the types of accommodation and on how to apply. According to personal preferences students may choose among 4 different accommodation options:

1. EDiSU Student Residences
2. Campus Residence
3. Green Campus
4. Private flats

Contacts:
 Centro Assistenza Studenti
 Corso Mazzini 9
www.centroassistenzastudenti.it
erasmus@centroassistenzastudenti.it
 Mon to Thu 9:30 - 12:00 / 15:00 - 18:00
 Fri 9:30 - 12:00

ACCOMMODATION IN THE PRIVATE MARKET

Degree seekers, Erasmus and international students can also look for a room privately and find advertisements in the following websites:

Bakeca: <http://pavia.bakeca.it/>,
 Cercacasa: <http://cercacasa.sostudenti.it>,
 Easystanza: www.easystanza.it,

Groups on Facebook:

- Pavia Affitti Camere UNIBACHECA PAVIA
- Pavia affitto appartamenti

The cost of a single room in a flat can

